

Thanks for serving on a worship team this year!

Please review these guidelines. Most of this relates to providing intentional hospitality in the broad sense. Not just food and drink for members and visitors. It's all about making our facility welcoming to all and how we welcome visitors and members in general.

- Don't forget to wear your nametag.
- Be ready to greet people by 10:15. That means hospitality is set up and we are there at the doors. While our members tend to file in at the last minute, visitors tend to come a little earlier because they are not sure where to go in the building, not sure if the church will be full.
- Greet visitors before and after the service. Don't just hand visitors a bulletin. Ice breakers: "It's nice to have you here. My name is ----- . Are you from around here?"
- Provide large print bulletins and/or hearing assist devices. The hearing devices are in the table in the narthex (the room outside the sanctuary). Large print bulletins are with the regular size bulletins.
- Keep all the doors to the sanctuary open. It's not too welcoming to visitors to arrive at the church just a bit late and find the doors closed. They might not want to open the doors after worship is in progress!
- Wait to sit down until the end of the first hymn, just in case visitors do come in late. It would be good if a member of the team sits nearer the back to greet any visitors coming in late. When the addition is built later on this year, we'll want to make sure someone from the worship team is also seated and will greet visitors who are late at the east door too.
- If a visitor needs to know where something is, like restroom or child care, Sunday School, or conference room, don't just point the way. Take them or ask someone else to take them to the place. Even with improved signage (being planned) it might be hard to find rooms up or downstairs or around the many corners.
- At Offering time, when you take the offering plates up, you may have been wondering, do I stay or do I go? Annie will take the plates; go sit down. Because you won't have a bulletin and won't have the words that everybody else will be saying!
- If you are helping with communion, please come forward during the offering time and take a seat in the front pew. Annie will let you know when it's time to come forward to get the juice and bread. When people take communion, say "This is the body of Christ, broken for you" and/or "This is the cup of salvation."

- You have a list of worship team members. If you are unable to serve on your assigned Sunday, trade with someone from another team. Be sure to let Suzanne know if you make a switch.

